

# Institutional Planning and Effectiveness Committee 2020 - 2021 Mid-Year Report



## 2020 - 2021 Institutional Planning and Effectiveness Committee Mid-Year Report

### Committee - Institutional Planning and Effectiveness

**Purpose Statement:** Monitor and assess the ongoing effectiveness of the integrated institutional planning processes through the implementation of the Strategic Plan.

**Membership:** • Administrative co-chair appointed by the Superintendent/President or his/her designee, Co-chair

- Vice President of Academic Senate, Co-Chair
- Three faculty appointed by the Academic Senate
- One classified employee appointed by classified employees
- One Dean or Director from each of these areas; Academic Services, Administrative Services, Student Services
- One student appointed by students
- One representative from Research, Planning & Institutional Effectiveness
- Additional members as needed

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<p><b>Revise Reporting Timelines</b> - Review the Annual Report and Planning Timelines.</p> <p><b>Initiative Status:</b> Active</p> <p><b>Academic Year:</b> 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026</p> <p><b>Start Date:</b> 08/22/2019</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year</p> <p><b>Result:</b> Carried Forward</p> <p>IPEC met eleven times during the fall semester. At every meeting, IPEC reviewed the Annual Report and Planning Timelines. IPEC focused on reviewing the timelines, as the District is in the process of developing the final iteration of the Strategic Plan (2021 - 2025) of the current 10-Master Plan (2015 - 2025). Also, IPEC will begin the development of the final Annual Report on the Master Plan (2021) and End-of-Cycle Assessment of the 2018 - 2021 Strategic Plan that will begin in March 2021 and culminate in December 2021. (02/08/2021)</p>	
<p><b>The Annual Report on the Master Plan</b> - Complete the Annual Report on the Master Plan.</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year</p> <p><b>Result:</b> Carried Forward</p> <p>In accordance with revised District planning timelines, IPEC</p>	

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<p><b>Initiative Status:</b> Active</p> <p><b>Academic Year:</b> 2015 - 2016, 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026, 2026 - 2027, 2027 - 2028, 2028 - 2029, 2029 - 2030</p> <p><b>Start Date:</b> 09/10/2015</p>	<b>Directly related to Outcome</b>	will begin the process to develop the 2021 Annual Report on the Master Plan alongside with the 2018 - 2021 End-of-Cycle Report in March . Both reports will be completed in fall 2021. (02/08/2021)	
<p><b>Routine Business</b> - Complete routine business (posting Agendas, Recording Meeting Minutes, etc.).</p> <p><b>Initiative Status:</b> Active</p> <p><b>Academic Year:</b> 2013 - 2014, 2014 - 2015, 2015 - 2016, 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026, 2026 - 2027, 2027 - 2028, 2028 - 2029, 2029 - 2030</p> <p><b>Start Date:</b> 11/06/2013</p>	<b>Directly related to Outcome</b>	<p><b>Report Type:</b> Mid-Year</p> <p><b>Result:</b> Carried Forward</p> <p>Agendas and minutes are posted in a timely manner, as well as reports to District Governance Senate. We have had a quorum at every meeting and attendance has been recorded in the minutes. (02/08/2021)</p>	
<p><b>Assess year-end survey</b> - Analyze the results of the year-end governance survey.</p> <p><b>Initiative Status:</b> Active</p> <p><b>Academic Year:</b> 2014 - 2015, 2015 - 2016, 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026, 2026 - 2027, 2027 - 2028, 2028 - 2029, 2029 - 2030</p> <p><b>Start Date:</b> 05/06/2015</p>	<b>Directly related to Outcome</b>	<p><b>Report Type:</b> Mid-Year</p> <p><b>Result:</b> Carried Forward</p> <p>The End of the Year District Governance Survey will be circulated in April. Survey results will be provided to the co-chairs and presented to IPEC membership for discussion and reflection before the academic year ends. (02/08/2021)</p>	
<p><b>Strategic Plan</b> - Develop the Sequoias Community College District Strategic Plan.</p> <p><b>Initiative Status:</b> Active</p> <p><b>Academic Year:</b> 2014 - 2015, 2017 - 2018, 2020 - 2021, 2023 - 2024, 2026 - 2027, 2029 - 2030</p>	<b>Directly related to Outcome</b>	<p><b>Report Type:</b> Mid-Year</p> <p><b>Result:</b> Satisfactory</p> <p>The District completed the development of the 2021 - 2025 Strategic Plan draft in December. Senior Management and the Board of Trustees reviewed the draft. IPEC reviewed and incorporated suggested edits into the draft plan. On February 5th, 2021, IPEC held a Joint Meeting of key</p>	

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<b>Start Date:</b> 08/28/2014	<b>Directly related to Outcome</b>	governance groups with the purpose of soliciting feedback on the 2021 - 2025 Strategic Plan draft. IPEC will review and incorporate (if warranted) suggested feedback into the draft, at which point, IPEC will then present the draft to Senior Management; after which, the draft will be presented to District governance groups and constituencies for review and adoption. (02/08/2021)	